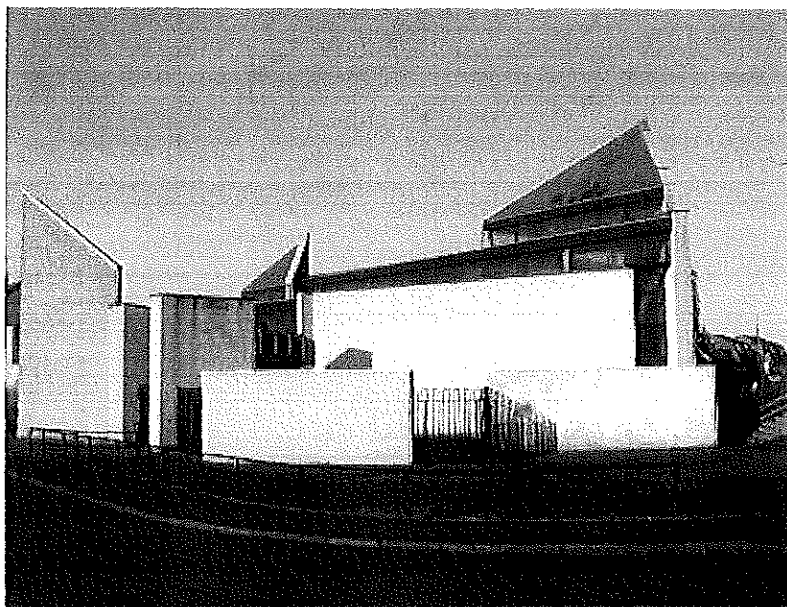


ST. MARY MAGDALENE'S PARISH
(Sister Parish St. John's Portobello)



BINGHAM AVENUE
EDINBURGH
EH15 3PT

Telephone 0131 669 5447
Email: stjohnsandstmarymagdalenes@gmail.com
Web: www.stmarymagdalenes.co.uk

INFORMATION HANDBOOK

Information Booklet

Introduction

As a worshipping Catholic Community of faith and hope, we, the people of St Mary Magdalene's, including our Parish Priest, Fr. Jock Dalrymple, try to share our joy in living the Gospel of Jesus Christ by loving service of one another and the wider community. This booklet describes some of the practical ways in which we try to put these words into actions.

St Mary Magdalene's was founded in 1961 to serve the new Magdalene and Bingham housing estates which were then being built by the Local Authority. The new parish was bounded by Milton Road West on the north and the railway bridge over Duddingston Park South on the south. Because of various building problems, our church services were held in the Miners' Institute on Duddingston Park South until the church was opened in 1967. Details of the parish history can be viewed on the parish website – www.stmarymagdalenes.co.uk

In September 2013 on the retirement of Fr Tabone from St Mary Magdalene (and also of Monsignor Rae from St. John the Evangelist in Portobello) Father Jock became parish priest of both parishes. St Mary Magdalene average Sunday Mass attendance is around 100.

The Sister Parishes

The parishes of St John and of St Mary Magdalene are situated about 1.5 miles apart with St John being the larger of the two. They remain separate parishes with Fr. Jock as the parish priest of both. Fr Jock lives at 3 Sandford Gardens (EH15 1LP) in what was St John's parish house but which is now the parish house for both parishes - since St Mary Magdalene's house has been sold. Contact Father Jock (669 5447)

Deanery / Diocese

We are part of St Giles Deanery, which covers all the Edinburgh parishes, and of the Archdiocese of St Andrews and Edinburgh. Our bishop is Archbishop Leo Cushley, and our dean is Mgr Francis Kerr.

The Pastoral Council

St Mary Magdalene Parish Council meetings have always been open to anyone in the parish who wanted to attend. There are no elected members, but we have a Chair Person (Laura Tweedie) and a Vice Chairperson/Secretary (Jennifer Morris), chosen by election or agreement at one of the meetings. In addition we now hold two special Open Meetings each year, to which everyone is encouraged to come. These take the format of a presentation of what has happened and of future plans followed by discussion of particular items in small groups – and then a social gathering.

The Finance Committee

The Finance Committee has been newly formed according to diocesan guidelines. It is made up of our treasurer, Jean McNally, Jennifer Morris, Monica Gorman and Aileen Hall. It will meet regularly with Fr Jock to monitor and plan our parish finances. Contact Jennifer Morris (669 2433).

Awareness and Safety in our Catholic Communities.

The Roman Catholic Church in Scotland has produced guidelines for the protection of children and adults at risk. One parishioner from each of the two sister parishes is a “parish designated person” responsible for implementing these guidelines and ensuring that our parishes keep children and adults at risk as safe as possible. The parish co-ordinators are Alison Connelly (07788710897 -St Mary Magdalene's) and Peter Gillam (669 2205 -St. John's).

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Liturgical and other celebrations

- Sunday

Our Sunday celebration of the Eucharist is at 11.15am

- Weekday Masses

Weekday Mass is normally celebrated in the side Chapel within the church, with one morning and one evening Mass per week. However it is important to check the newsletter or website on a weekly basis for the times of these weekday Masses.

- Holy Days of Obligation

On a Holy Day of Obligation Mass is normally celebrated in St. Mary Magdalene's at either 10am or 7.00pm.

- Children's Mass

A Mass for children is celebrated once a month alternating the focus – one month on the primary 3 children preparing for the sacrament of Reconciliation and all the children; the other on the P4 children preparing for Confirmation and First Communion (through the 'Do This in Memory of Me' programme).

On Sundays when the Children's Mass is celebrated for all the children, it replaces the normal Children's Liturgy of the Word.

- Mass of Healing

We have a Sunday Mass of healing once a year, with anointing of the sick (and elderly), at St Mary Magdalene's. There is also a monthly Mass of Healing for the 2 Parishes, held in St. John's Church, normally on the second Monday of the month at 2.30pm. This Mass is for anyone going into hospital, or for anyone who feels the need for healing whether physical, spiritual or emotional or, indeed, for anyone who just wants to come along.

- Sacrament of Reconciliation

The Sacrament of Reconciliation is celebrated in three different ways in the sister parishes:

(a) Two times each year (during Lent and Advent) the Sacrament of Reconciliation is celebrated during Sunday Mass.

(b) At 10.30am each Saturday morning at St John's after morning Mass

(c) Anyone can arrange to see Fr Jock at a mutually convenient time to celebrate the sacrament individually.

- Christmas and Easter

Our Christmas celebrations normally include a Carol Service on Christmas Eve and a Christmas Day Morning Children's Mass. There are usually two Christmas Eve Vigil Masses at St John's – at 6pm (Children's) and 8.30pm. Once every four years, we hope to have a Christmas Eve Vigil Mass at St Mary Magdalene's. Information on these services will be available in the Newsletter and on the Website.

Our Easter celebrations are shared between our two parishes – taking place on Holy Thursday, Good Friday (10am Children's Stations, 3pm Solemn Liturgy and 7.30pm Stations), Holy Saturday (Vigil at 8 or 8.30pm) and Easter Sunday (9.30am and 11.15am as normal).

Section (ii)

Crisis Pastoral Situations

•Funeral Arrangements

When a loved one dies, individuals or families should contact Fr Jock (as well as the undertaker) to arrange a Requiem Mass or a funeral service, and burial or cremation. If Fr Jock is unavailable, contact either Pauline Connarty, the parish administrator (669 5447) or Jennifer Morris, the St Mary Magdalene's representative on the parish team (669 2433).

•Pastoral Care and the Hospital

The name of any Catholic being admitted to hospital should be given to Ann Aitchison (242 1990), the Royal Infirmary chaplaincy team secretary. She will arrange for the person to receive pastoral care. Fr Jock should also be informed. If a person would like to receive the anointing of the sick before entering hospital, please contact Fr Jock (669 5447). If admitted to hospital in an emergency there will be an on-call priest that the hospital chaplain will be able to contact.

•Pastoral Emergency in the Parish

If you cannot contact Fr Jock (669 5447) in a pastoral emergency, please contact Pauline Connarty, parish administrator (669 5447), or any member of the pastoral team.

•Protection of Children or Adults at Risk

If you have any concerns please voice them to our parish protection co-ordinator Alison Connelly (07788710897) or Peter Gillam (669 2205).

Sacramental Preparation and Celebration

RCIA (Rite of Christian Initiation of Adults)

For anyone not a Catholic, but interested in knowing more about the Catholic faith, and perhaps being baptised or received and confirmed at the Easter Vigil, we have an RCIA programme which serves both parishes and begins each September. The group normally meets every Tuesday at the parish house. It sometimes includes a number of returning Catholics who want to update on their faith to help them reintegrate into the parish. For more information contact Father Jock (669 5447) - or Alice Codling (657 1862).

RCIC (Rite of Christian Initiation for Children)

Baptism

Parents meet with Father Jock before undertaking a two session course of preparation with the sister parishes' Baptismal team. After the course and before the baptism, Father Jock visits the family in their home. Baptisms are celebrated, either during Sunday Mass or by arrangement at another time. However, baptisms are not usually celebrated during the seasons of Lent and Advent. For more details please contact Father Jock (669 5447) or Kath Zoltie (07799251524).

Reconciliation, confirmation and first communion:

In P3 the children and their parents undertake a course of preparation before celebrating the Sacrament of Reconciliation. Then in P4 they prepare for the children to receive the Sacraments of Confirmation and Holy Communion by following the "Do This in Memory of me" programme which includes a monthly parish mass. Part of the preparation normally takes place in collaboration with or local parish primary school of St John's. If your child is not in a Catholic school and you would like them to receive these sacraments please contact Father Jock (669 5447) or our co-ordinator for sacramental preparation, Alison Connolly (07788710897)

MARRIAGE

If you wish to be married in a Catholic Church, six months' notice is required as well as participation in a preparation course. The couple normally register with Father Jock and attend a preparation course run by the Diocese. Following this they continue their preparation with Father Jock during two meetings in which they complete the pre-nuptial enquiry forms, plan their wedding service and discuss relevant matters with the aid of some questionnaires. A rehearsal takes place during the days before the wedding. Contact Father Jock – 669 5447

Section (iv) part one

Liturgical and Other Ministries: Our Liturgy Co-Ordinator is Kate Neilson (669 2405).

● Welcomers and Passkeepers

At the Sunday celebration and at major events they provide welcome, support and other practical advice at the back of the church. Contact Jane Marin (07801072453) or Monica Gorman (661 7370)

● Music Group

The group provides music for our liturgies. Contact Laura Tweedie (657 3776)

● Readers

The readers proclaim the Scriptures and the Bidding Prayers at our liturgies. Contact Kate Neilson 669 2405

● Children's Liturgy of the Word.

A team of catechists prepare and lead the Liturgy of the Word for children every Sunday except when there is a Children's Mass for all the children. Contact Una Gallagher (657 2831).

● Altar Servers

Boys and girls in P3 and above are invited to join as servers for the Sunday Eucharist and other major celebrations. We also have a few adult servers. Contact Sam Henry (669 3070)

● Communion Ministers

A number of people are commissioned to assist in this ministry.

There are two ways in which the ministry is exercised.

(a) The first is assisting with the distribution of communion at Mass

(b) The second is taking communion to the sick and housebound. This offers anyone who is unable to come to church, the opportunity of being linked to the community by receiving Holy Communion in their own home or in one of the care homes in the area.

Contact Jennifer Morris (669 2433)

● Offertory Procession

Two people take part weekly in the offertory procession. Contact person - Kate Neilson.

Section 4 continued.

Liturgical and Other Ministries contd.

●Car Pool,

Transport for parishioners is not formally organised but can be arranged, on request, for anyone who has difficulty in coming to Mass unaided. Contact Una Gallagher (657 2831)

●Sunday Teas and Coffees

Every Sunday after Mass everybody is invited to the hall for tea, coffee and biscuits. This allows us to continue our Sunday celebration of the Eucharist. Two people each week prepare and serve the refreshments. The rota is organised by Carolynne McCann (669 6165) and Jennifer Morris (669 2433)

●Church Cleaners

A small group forms a team for the regular cleaning of the church. An invitation is normally issued to the parish when more helpers are required - "Many hands make light work"....

Co-ordinator -.Madge Moyes (657 2744)

●Parish Stall

The stall, at the back of the church, is open before and after the community celebration of the Eucharist on a Sunday morning. It sells cards, Catholic papers, religious objects etc. Contact Madge Moyes (657 2744)

●Flowers

To enhance our liturgical celebrations, we often use flowers to beautify our church. Contact Kate Neilson (669 2405)

●Sacristy

Robert Moyes and Sam Henry combine to look after the sacristy. Contact Sam Henry (669 3070)

Section (v)

Parish Finance and Fabric

Finance Committee

The Finance Committee has been newly formed according to diocesan guidelines. It is made up of our treasurer, Jean McNally, Jennifer Morris, Monica Gorman and Aileen Hall. It will meet regularly with Fr Jock to monitor and plan our parish finances. Contact Jennifer Morris (669 2433).

Money Counters

Volunteers count the collection after Sunday Mass each week. Contact Monica Gorman (661 7370).

Gift Aid

The Gift Aid Scheme enables the parish to reclaim tax on all donations made by those who pay Income tax. This helps considerably with the upkeep of the parish. Anyone wishing to join this scheme or to learn more about it should contact Pauline Connarty, the Parish Administrator (669 5447)

200 Club

200 club members contribute £1 per month and names are entered into a draw to identify winners. This too helps parish funds.

Contact Madge Moyes – (657 27440)

Property Care – (Ad hoc) Fabric Committee

The maintenance of the parish fabric is coordinated by Jennifer Morris (669 2433). The members of this interim committee are Ann Dockrell, Jean McNally and Kate Neilson. Any offers of help are gratefully received, especially from those with a trade to offer. The garden and grounds are looked after by our gardener. Contact Jennifer Morris (669 2433)

Parish Hall

The Parish Hall is an important resource for the parish. It is used to host a range of parish functions. Contact Jennifer Morris (669 2433).

Parish House

Because St Mary Magdalene no longer has its own house in Milton Crescent, both parishes share the parish house at 3 Sandford Gardens. This parish house is also Father Jock's home..

Section (v)b

Other Parish Groups

- Bereavement Group

There is a new joint Bereavement Group for both parishes whose members are available to assist individuals and families after bereavement. Contact Tessa Haring (07721402996) or Pauline Conneaty, the Parish administrator (669 5447) for more details.

- St. Vincent de Paul Society

The St John's St Vincent de Paul society has been reformed to become the St John's and St Mary Magdalene's S.V.D.P society – and includes members from both parishes who work together support the vulnerable in our community. Contact Ann Dockrell (657 1101).

- Justice and Peace Group

The old St John's J and P Group is now a joint group for our two parishes – the contact person is Jim Roarty (669 0896).

Communication

The main means of **communication** in the parish, and with our sister parish and the diocese, are

- (1) our shared email address, our two web sites, and our shared Facebook page

AND

- (2) The weekly Parish newsletter

This is distributed to Sunday Mass attendees and the housebound (by their Eucharistic Minister). The newsletter is put together and printed on a Thursday and goes online for that weekend.

Anyone wishing to put something in the newsletter should contact Fr Jock or Pauline Connarty, the Parish Administrator (669 5477) or by e-mail (for both St Mary Magdalene's and St John's parish) (stjohnsandstmarymagdalenes@gmail.com)

Our web address is www.stmarymagdalenes.co.uk and this site is updated on a regular basis. Contact Jean Douglas (07515728731 or mail@stmarymagdalenes.co.uk)

The web address for our sister parish is www.stjohnsportobello.co.uk

Our shared facebook page is www.facebook.com/StJohnsAndStMaryMagdalenes

Parish Groups

There are two schools within the parish area;

St John's Primary,
Hamilton Terrace, Portobello
Headteacher: Ms B Service (tel 669 1363).
e-mail: admin@st-johns.edin.sch.uk
web www.stjohns.edin.sch.uk

Holy Rood High School
Duddingston Road West
Headteacher Ms L Legrix Tel 661 5781
e-mail :admin@holyrood.edin.sch.uk
web www.holyroodhighschool.co.uk

Fr Jock liaises with both schools offering support to both staff and pupils in a variety of ways.

Sections 6 and 7

ECUMENISM Section (vi)

We are committed to the unity of Christ's body and towards that end we are members of PACT (Portobello and Area Christians Together). This involves:

- Three business meetings each year.
- An Advent Carol Service (for Christian Aid) and shared short prayer services five weekday lunchtimes during the Week of Prayer for Christian Unity in January.
- Occasional Inter-church faith sharing and study groups during Lent
- Our PACT representative is Aileen Hall (07806758102)

Links to the Diocese Section (vii)

Diocesan Pastoral Centre (Gillis Centre)

Gillis Centre is the home of the various agencies which serve the parishes of the Archdiocese. Please follow the link below where you will find all the information you need as well as an opportunity to have a virtual tour of the centre. www.gilliscentre.org.uk/home.htm

SPRED

This is a special religious education programme for those in our communities who have learning difficulties - children as well as adults. It started in our diocese in 1977 and there are now eleven groups, each consisting of fourteen people - six catechists, six friends, an activity catechist and a leader. The group follows a structured programme based on scripture. We hope a new group will start in our two parishes - for further information, contact Emma Robertson (667 9202).

St Andrew's Children's Society

St Andrew's Children's Society was established in 1922 by the Catholic Church in our Archdiocese. Since then it has helped many thousands of children find loving adoptive and foster care families to care for them when they could not be raised by their families of birth. For further information, click on the following link: www.standrews-children.org.uk

Section 8 and 9

- Useful Information

Royal Infirmary Edinburgh	536 1000
Liberton Hospital	536 7800
Western General Hospital	537 1000
St. John's Hospital, Livingston	01506 419 666
Royal Hospital for Sick Children	536 0000

Section (ix)

Support Groups

- St Catharine's Convent Lauriston Gardens, Edinburgh
- For Women experiencing Domestic Abuse
Edinburgh Women's Aid
4 Cheyne Street, Edinburgh EH4 1JB
e-mail: val@edinburghwomensaid.com
- Edinburgh Lothian Council on Alcohol Abuse (ELCA)
1st Floor 6 Clifton Terrace, Edinburgh EH12 5DR
Tel: 0131 337 8188
e-mail: elca@btconnect.com

The council provides arrangements of services for anybody concerned about their own drinking or that of a friend or member of their family.

- **Health**

(a) Milton Surgery
132 Mountcastle Drive South
Tel: 549 7300
www.m.gpsurgery.net

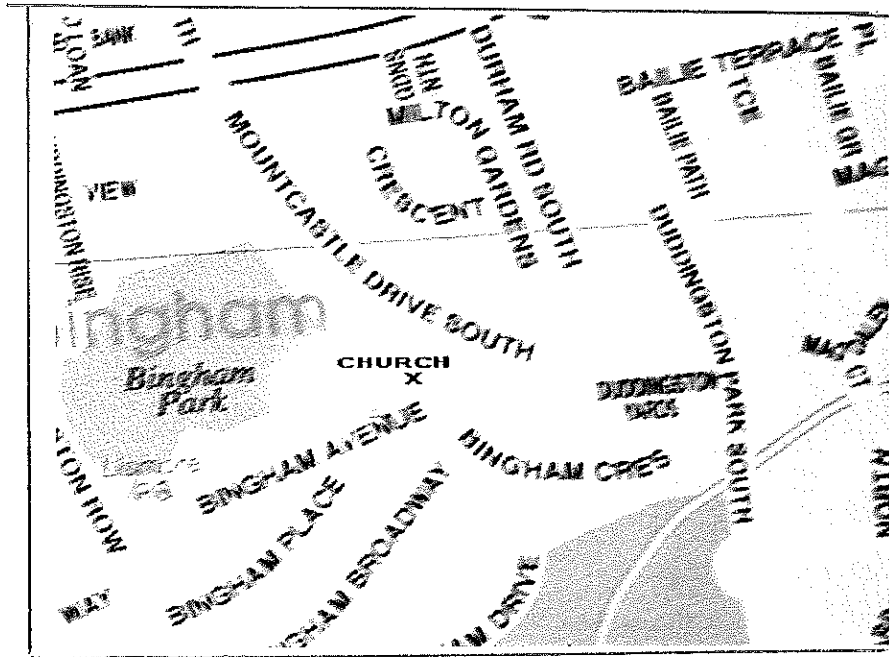
(b) Southfield Medical Practice
132 Mountcastle Drive South
Tel 549 7340
www.southfieldmedicalpractice.scot.nhs.uk

- **Natural Family Planning**
Gillis Centre Tel: 0131 623 8932

- **Citizen's Advice Bureau**
58 Dundas Street Edinburgh Tel 0131 557 1500

- **Job Centre**
Job Centre Plus, High Riggs, Edinburgh Tel: 0131 456 4000

WHERE TO FIND US BINGHAM AVENUE



**No 4 bus from City Centre to The Jewel
passes the Church door.**

**No 21 bus
from City Centre to the Royal Infirmary**

**No 49 bus
from City Centre to Asda
Both buses come to Duddingston Park South
(2 minute walk to Church)**

Nos 21 and 49 also pass St John's Church on Brighton Place